

Telamon Corporation North Carolina Head Start Programs



Head Start Annual Report to the Public, 2009 - 2010



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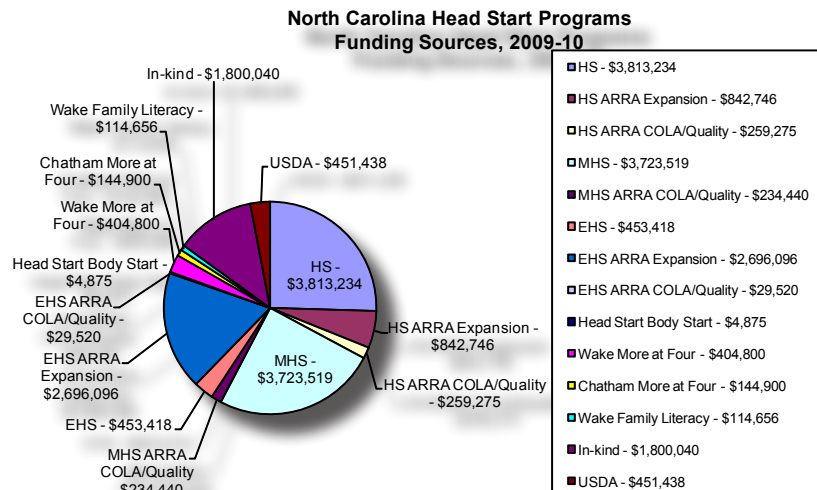
Auxiliary aids and services are available upon request to individuals with disabilities.

Telamon Corporation North Carolina Head Start Programs

Funding Sources: For the most recently concluded Fiscal Years during 2009, by program type

The programs were sustained by public and private funding sources for their respective program years. Amounts are shown for the most recently concluded fiscal year assigned to each program.

Funding Source:	Program Year:	Funding Amount:
Head Start – Wake & Chatham Counties	1/1/09 – 12/31/09	\$3,813,234
HS ARRA Expansion – Wake & Chatham	9/30/09 – 9/29/10	842,746
HS 2009 ARRA COLA/TE/QI	7/1/09 – 9/30/10	259,275
Migrant Head Start	2/1/09 – 1/31/10	3,723,519
MHS 2009 ARRA COLA/TE/QI	7/1/09 – 9/30/10	234,440
Early Head Start – Caswell County	1/1/09 – 12/31/09	453,418
EHS ARRA Expansion – Wake & Chatham	9/30/09 – 9/29/10	2,696,096
EHS 2009 ARRA COLA/TE/QI	7/1/09 – 9/30/10	29,520
Head Start - Body Start Physical Activity	9/1/09 – 8/31/10	4,875
Chatham County More @ Four (State)	9/1/09 – 6/30/10	144,900
Wake County More @ Four (State)	9/8/09 – 6/30/10	404,800
Wake County Family Literacy (State)	7/1/09 – 6/30/10	114,656
USDA - Food Program Reimbursement		451,438
In-kind Contributions (Non-Federal Share)		<u>1,800,040</u>
Total from All Funding Sources:		\$14,972,957



North Carolina Head Start Programs:
 Program Budgets and Expenditures for Program Year 2009-10.

	Head Start - Wake & Chatham Counties		ARRA Head Start Expansion		ARRA Head Start COLA/ Quality	
Fiscal Year	1/1/2009 - 12/31/2009		9/29/2009 - 9/30/2010		7/1/2009 - 9/30/2010	
Category	Budget	Expense	Budget	Expense	Budget	Expense
Personnel	\$1,638,353	\$1,630,064	\$230,040	\$38,962	\$67,679	\$16,393
Fringe Benefits	\$799,176	\$788,376	\$117,321	\$19,783	\$34,240	\$7,971
Travel	\$16,000	\$15,728	\$6,500	\$3,206	\$3,500	\$2,221
Equipment	-	-	\$32,000	\$30,798	-	-
Supplies	\$250,667	\$262,793	\$45,421	\$25,773	\$1,500	\$50
Contractual	\$170,000	\$165,143	\$219,450	-	-	-
Construction	-	-	-	-	-	-
Other	\$652,467	\$668,429	\$151,373	\$58,733	\$140,392	\$53,791
Indirect Charges	\$286,571	\$282,701	\$40,641	\$6,873	\$11,964	\$2,851
Total	\$3,813,234	\$3,813,234	\$842,746	\$184,128	\$259,275	\$83,277

North Carolina Head Start Programs:
Program Budgets and Expenditures for Program Year 2009-10, continued

	Migrant Head Start		ARRA Migrant Head Start COLA/ Quality		Early Head Start - Chatham County	
Fiscal Year	2/1/2009 - 1/31/2010		7/1/2009 - 9/30/2010		1/1/2009 - 12/31/2009	
Category	Budget	Expense	Budget	Expense	Budget	Expense
Personnel	\$1,726,658	\$1,725,993	\$56,356	\$9,075	\$220,000	\$220,777
Fringe	\$848,066	\$847,855	\$28,428	\$4,510	\$108,000	\$108,309
Benefits						
Travel	\$27,475	\$27,480	\$2,000	\$1,614	\$1,500	\$1,381
Equipment	\$52,332	\$52,332	\$12,000	-	-	-
Supplies	\$176,160	\$176,760	\$17,393	-	\$14,442	\$15,301
Contractual	-	-	-	-	-	-
Construction	-	-	-	-	-	-
Other	\$591,585	\$591,959	\$108,343	\$16,705	\$71,476	\$69,154
Indirect						
Charges	\$301,243	\$301,140	\$9,920	\$1,590	\$38,000	\$38,496
Total	\$3,723,519	\$3,723,519	\$234,440	\$33,494	\$453,418	\$453,418

Financial Notes:

Budgetary expenditures further the goals of early childhood education services provided according to the Head Start Performance Standards. North Carolina Head Start fully expends grant funds. These spreadsheets compare budgets against actual expenses for each program type operated.

USDA reimbursements covered all costs of the programs' food and non-food supplies and a portion of salary for Head Start food service staff. We use Non-Federal Share (in-kind), including donations and volunteer time from our many community partners, professional and non-professional volunteers to supplement program costs. 20% of total program costs must be matched with non-federal share as required by the Office of Head Start.

The most recent Telamon Corporation audit can be viewed at: <http://harvester.census.gov/sac/>. A statement of unqualified opinion is included in this report.

North Carolina Head Start Programs:
 Program Budgets and Expenditures for Program Year 2009-10, continued

	ARRA EHS Expansion - Wake & Chatham		ARRA Early Head Start COLA/ Quality		Head Start Body Start	
Fiscal Year	12/1/2009 - 9/30/2010		7/1/2009 - 9/30/2010		9/1/2009 - 9/1/2010	
Category	Budget	Expense	Budget	Expense	Budget	Expense
Personnel	\$482,660	\$31,793	\$7,500	\$5,108	-	-
Fringe Benefits	\$241,330	\$16,214	\$3,825	\$2,581	-	-
Travel	\$30,000	\$11,767	-	-	-	-
Equipment	\$107,000	\$30,798	-	-	-	-
Supplies	\$178,388	\$49,453	\$1,562	-	\$4,875	\$4,563
Contractual	\$987,325	\$8,768	-	-	-	-
Construction	\$330,000	-	-	-	-	-
Other	\$254,686	\$38,389	\$15,308	\$13,731	-	-
Indirect Charges	\$84,707	\$5,617	\$1,325	\$900	-	-
Total	\$2,696,096	\$192,799	\$29,520	\$22,320	\$4,875	\$4,563

Head Start Statistical Report For Program Year September 2008 – August 2009

The following is a statistical look at services in our North Carolina Head Start programs based in Wake and Chatham Counties. All statistics were submitted as part of the Program Information Report to the Office of Head Start's Region IV office at the conclusion of the 2009 program year.

	Head Start
Number of Children Served	588
Number of Families Served	565
Average Monthly Enrollment	85.46%
Eligible Children Served	15%
Best Estimate of Eligible Children	3,758
Enrolled children that were up to date on EPSDT	97.6%
Enrolled children that received a dental exam.	93%

Parent Involvement in our Head Start programs

Head Start parents are encouraged to participate in the classroom, help set educational goals, read and do educational activities at home with their child. Parents are invited into the classroom to observe positive role-modeling and to interact with the children. Because the parents are their child's first teacher, Telamon promotes the extension of curriculum activities into the home. Teachers identify individualized curriculum goals for a child and provide activities the parent can do in the home to help the child progress towards goals. We emphasize the important role of fathers by helping them to understand how vital their participation is, and giving them the knowledge and confidence they need to be involved in their child's development. The outcome is increased self-confidence and self-esteem which is one cornerstone of effective parenting. In addition to parent involvement in the classroom and in the Fatherhood Initiative, parents are also encouraged to participate in Policy Council. Through Policy Council and Parent Committees, parents help shape early childhood programs.

Here is a look at some of the parent involvement activities during the year at our Knightdale Center in Eastern Wake County:

- A Fatherhood breakfast was held with 43 men attending
- Health training for children and adults with Black Belt World
- International Festival information on different countries was provided to parents
- Health workshop on asthma for parents
- 56 moms attended a Moms and Muffins session focusing on Stress Management
- 25 parents attended Kindergarten Readiness workshop
- 61 parents participated in our Family Art Show where families shared their culture in the form of art
- 15 grandparents participated in a Breakfast Roundtable discussion on parenting
- 14 parents participated in a Managing Your Money Wisely workshop
- 89 parents attended the Winter Literacy Carnival
- 142 parents attended the Family Fun Day and Health Fair

Some Parent Involvement Highlights at our Parkway Center in Western Wake County:

- 25 fathers attended the Breakfast for Males: “Men Be More Involved” with guest speaker Thomas Tillage.
- 65 parents attended the International Festival.
- 75 parents and children participated in the Winter Ball.

Parent Involvement Highlights at our Crosby Center in central Raleigh:

- 40 parents participated in a Be Active training.
- 31 parents attended an Obesity Training.
- 46 fathers went to the Daddy and Me breakfast.
- 60 parents attended a Fire Safety Training and Fall luncheon.
- 42 parents attended Domestic Violence training and International Dinner.
- 15 parents attended a Kindergarten Transition training.
- 36 parents attended a Challenging Behavior Training.
- 10 parents attended a Weatherization Assistance seminar.
- 20 parents participated in a Credit Workshop.
- 60 families attended the Spring Olympics.
- And 65 parents attended the Advancement Ceremony.

Parent Involvement Highlights at our Center in Chatham County:

- 40 parents attended the Fall Festival.
- On Male Switch Day, 15 men important in the lives of Head Start children came to the center and “switched” roles with their child’s teacher or other center staff.
- 25 parents participated in a Talent Show by playing musical instruments, singing, dancing and sharing stories with the children.
- 27 parents attended the annual Health Fair.
- 25 parents participated in a Child Safety Seat Training.
- Parents created spring themed children’s costumes for our Spring Parade - 76 parents participated.
- 30 parents attended the Field Fun Day with outside activities for children and families and a hot dog cookout with homemade dishes to pass.

Head Start Family Services:

Head Start provides a wide variety of services and assistance for enrolled families. We track services to understand what community resources are needed by families and to report outcomes on a Program Information Report (PIR) to the Office of Head Start each year. A breakdown of the types of services and the number of families assisted during 2009:

Emergency/crisis intervention	166
Housing Assistance (subsidies, utilities, repairs)	143
Mental Health Services	242
English as a Second Language (ESL) training	41
Adult education (GED programs, college selection)	90

Job Training	85
Substance abuse prevention or treatment	25
Child abuse and neglect services	35
Domestic violence services	142
Child support assistance	61
Health education (including prenatal education)	488
Assistance to families of incarcerated:	5
Parenting education	483
WIC:	223
Fatherhood Involvement Activities	196
Homelessness Services for families	9
Homelessness Services for children	9
Families experiencing homelessness acquired housing	1
Number of LEAs in Head Start service area	2
Number of local school district in your Head Start area	2

How we help prepare children for kindergarten

Telamon Corporation NC Head Start believes that giving children the opportunity to develop trusting, nurturing and respectful relationships over a period of time is essential for children's healthy growth and development. When transitions occur from either one classroom to another within the program, or exiting the program to Kindergarten or another school, staff develops and implements a transition plan for that child and family. A variety of activities are planned and implemented to help families and children prepare for this gradual transition to help decrease the stress associated with change. Also, records are transferred, with parental consent, to the next classroom or program placement.

All children entering Telamon NC Head Start Programs receive a developmental screening to determine if further evaluation or a referral is needed. We believe it is critical for optimum development that developmental delays be identified as early as possible so that intervention services can begin if needed. Telamon NC Head Start administers the Denver II for Early Head Start and Migrant Head Start and the Brigance Preschool II for Regional Head start as the developmental screenings tools with children.

Educational activities for Telamon Corporation's Head Start programs are child-centered and developmentally based. We believe that young children learn through direct interactions with their environment and the people within it. We currently use Creative Curriculum because it encompasses our philosophy and adheres to the eight domains that are necessary to achieve positive outcomes for young children.

Children with developmental, sensory, behavioral screening completed – 96%

Children needing follow-up assessment or evaluation from developmental, sensory or behavioral screening – 31%

Children receiving follow-up on developmental, sensory or behavioral screening – 90%

Children up to date on a schedule of preventive and primary health care – 94%

Children needing medical treatment – 4%

Children receiving medical treatment – 90%

Child Outcome Results

We measure the developmental progress of children in Head Start according to eight domains of learning and development which are consistent with the curriculum we use in our programs, the Creative Curriculum and its companion data system, CC.Net. Teachers use these tools to measure child progress in each domain at three points during the program year. This process helps them see where children are making positive gains, and where they can help children the most during their Head Start experience. The scores indicate a levels of progress across the entire spectrum of developmental domains.

Summary of Averages in Each Domain

	Fall	Winter
Language Development	1578	1718
Literacy	1516	1674
Mathematics	1452	1632
Science	1464	1659
Creative Arts	1587	1741
Social Emotional Development	1607	1743
Approaches to Learning	1502	1676
Physical Health & Well Being	1669	1820

Program Strengths for Child Outcomes:

Children showed the most gains in the Physical Health & Well Being developmental area at the end of the year.

Program Challenges for Child Outcomes:

Children showed the least amount of progress in the Mathematics domain by the end of the 2009 program year.

What factors are contributing to these results?

Teachers and children actively engaged in physical activity inside and outside of the classroom. Children are naturally active learners and with supportive adults, materials/resources and many opportunities for physical activity, children are able to thrive in this area of development.

Child progress with literacy/numeracy skills

Children continue to score lower in the math and science domains. Teachers are working to improve their practices so they can scaffold children's learning in these domains. Many teachers are unsure of how to implement developmentally appropriate science and math learning experiences or provocations in the classroom. This will be an area for on-going training and technical assistance.

Early Head Start Statistical Report For Program Year January – December 2009

The following is a statistical look at services in our Early Head Start program based in Caswell County, North Carolina. All statistics were submitted as part of the Program Information Report to the Office of Head Start's Region IV office at the conclusion of the 2009 program year.

Number of Children Served:	80
Number of Families Served:	49
Average Monthly Enrollment	82.75%

Best Estimate of Eligible Children	1,558
Children Up to Date on EPSDT	49%
Children Receiving Dental Exams	68%
Children with developmental, sensory, behavioral screening completed	– 87%
Children needing follow-up assessment or evaluation from developmental, sensory or behavioral screening	– 22%
Children receiving follow-up on developmental, sensory or behavioral screening	– 100%
Children up to date on a schedule of preventive and primary health care	– 81%
Children needing medical treatment	– 17%
Children receiving medical treatment	– 100%

Early Head Start Family Services:

Early Head Start provides a wide variety of services and assistance for enrolled families. We track services to understand what community resources are needed by families and to report outcomes on a Program Information Report (PIR) to the Office of Head Start each year. A breakdown of the types of services and the number of families assisted during 2009:

Emergency/crisis intervention	21
Housing Assistance (subsidies, utilities, repairs)	7
Mental Health Services	29
English as a Second Language (ESL) training	0
Adult education (GED programs, college selection)	10
Job Training	8
Substance abuse prevention or treatment	1
Child abuse and neglect services	0
Domestic violence services	10
Child support assistance	1
Health education (including prenatal education)	41
Assistance to families of incarcerated:	3
Parenting education	41
WIC services	39
Father Involvement Activities	6
Total number of families experience Homelessness	3

Total number of children experience Homelessness	5
Total number of families receiving housing	2
Number of Part C agencies in your service area	1

Parent Involvement in Early Head Start

Early Head Start parents are encouraged to participate in the classroom, help set educational goals, and read and do educational activities at home with their child. Parents are invited into the classroom to observe positive role-modeling and interact with the children. Because the parents are their child’s first teacher, Telamon promotes the extension of curriculum activities into the home. Teachers identify individualized curriculum goals for a child and provide activities the parent can do in the home to help the child progress towards those goals. Also, Telamon Corporation NC Head Start emphasizes the role of fathers by helping them to understand how vital their participation is, and giving them the knowledge and confidence they need to be involved in their child’s development. The outcome is increased self-confidence and self-esteem which is one cornerstone of effective parenting. In additions to parent involvement in the classroom and in the Fatherhood Initiative, parents are also encouraged to participate in Policy Council. Through Policy Council and Parent Committees, parents help shape early childhood programs.

Medical Home Training: Parents were trained by the Wendy Ward of North Carolina Family to Family Health Information Center. The importance of having a medical home was discussed and when to call your physician, take the child to the doctor, and when to take the child to the emergency room. Seven parents received a certificate upon completion of the class.

Eat Smart and Move More: Parents participated in a 6 week cooking and nutrition class. Families learned how to prepare healthy and filling meals for their families. 22 families attended

Dental Day: Lori Wilson from Rosalind Crisp and Associates came to the center to provide education for the families and children in regards to dental education infants and toddlers. 16 families participated in the event.

Annual Family Fun Day: This day consisted of multiple events. Fathers are invited to a breakfast; the afternoon lunch is served for all the families, and in the evening everyone participates in an egg drop for staff, parents, and children. All 29 families participated in the event.

Father Fall Festival Fathers prepared game booths and prepared food by grilling for the center. 50 individuals participated in the event for the entire day and, 23 were fathers or male figures in an Early Head Start child’s life.

Migrant Head Start Statistical Report For Program Year Ended (Month/Year): February 2008 – January 2009

The following is a statistical look at services in our Migrant Head Start programs which are located in Angier, Dunn, Prospect Hill, Hendersonville, and Whiteville, North Carolina. All statistics were submitted as part of the Program Information Report to the Office of Head Start’s Migrant Programs Brach office at the conclusion of the 2008 program year.

Number of Children Served	342
Number of Families Served	223
Average Monthly Enrollment	84.95%

% of Eligible Children Served	19%
Best Estimate of Eligible Children in Service Area	1,786
Children Up to Date on EPSDT	29%
Children Receiving Dental Exams	32%
Children with developmental, sensory, behavioral screening completed	– 95%
Children needing follow-up assessment or evaluation from developmental, sensory or behavioral screening	– 12%
Children receiving follow-up on developmental, sensory or behavioral screening	– 92%
Children up to date on a schedule of preventive and primary health care	– 95%
Children needing medical treatment	– 20%
Children receiving medical treatment	– 100%

Migrant Head Start Family Services:

Migrant Head Start provides a wide variety of services and assistance for enrolled families. We track services to understand what community resources are needed by families and to report outcomes on a Program Information Report (PIR) to the Office of Head Start each year. A breakdown of the types of services and the number of families assisted during 2009:

WIC	144
Fatherhood Involvement Activities	16
Number of homeless families served during the enrollment	2
Number of homeless children served during the enrollment	3
Number of LEAs (part C agencies for infant & toddlers)	2
Number of Part C agencies in your service area	2
Emergency/crisis intervention	5
Housing Assistance (subsidies, utilities, repairs)	0
Mental Health Services	60
English as a Second Language (ESL) training	1
Adult education (GED programs, college selection)	40
Job Training	30
Substance abuse prevention or treatment	18
Child abuse and neglect services	44
Domestic violence services	26
Child support assistance	0
Health education (including prenatal education)	54
Parenting education	74
Marriage education services	10

Child Outcome Results

We measure the developmental progress of children in Head Start according to eight domains of learning and development which are consistent with the curriculum we use in our programs, the Creative Curriculum and its companion data system, CC.Net. Teachers use these tools to measure child progress in each domain at three

points during the program year. This process helps them see where children are making positive gains, and where they can help children the most during their Head Start experience. The scores indicate a levels of progress across the entire spectrum of developmental domains.

Program Strengths for Child Outcomes for Migrant Head Start

Program Strengths for Child Outcomes:

Children showed the most gains in the Approaches to Learning developmental area at the end of the year.

Program Challenges for Child Outcomes:

Children showed the least amount of progress in the Literacy domain by the end of the 2009 program year.

What factors are contributing to these results?

The Migrant Head Start Program showed great strength in approaches to learning as well as physical health, social emotional development and language.

The Migrant Head Start Program has shown the least strength in literacy, science and mathematics. This challenge will be addressed during the new season with on-going training and technical assistance.

Staff Recognition

We are very proud to be able to say that our relation and partnership in our communities is not only strong but also of a high quality and our staff has received recognition. Yolanda Lopez, Health/Disabilities from St. Martin's Migrant Head Start, received an award from the Diamante Inc. in 2009 for her outstanding contributions to the community in the area of health and Science. Rosa Maria Matthews, Center Director from Angier Migrant Head Start, received recognition from the Harnett County Board members for been a member of the Harnett County Board of Health since 2001.

Results of the most recent Federal review

The most recent Federal review of Telamon's Head Start and Early Head Start programs was conducted in October 2007. The review indicated findings of compliance in the following program areas: Health, Mental Health, Nutrition, Disabilities, Safe Environments, Transportation, and Education and Early Childhood Development Services. Three findings of cost allocation, advisory committee participation and program plan review by Policy Council. By June 2008, each of the findings had been corrected and certified by the responsible OHS official. The program is due for its next triennial Federal review during PY 2010.

LUNSFORD & STRICKLAND, P.A.

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INDEPENDENT AUDITORS' REPORT

Governing Board
Telamon Corporation

We have audited the accompanying statement of financial position of Telamon Corporation (a North Carolina not for profit corporation) as of September 30, 2008, and the related statements of activities, cash flows and functional expenses for the year then ended. These financial statements are the responsibility of the Company's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Telamon Corporation as of September 30, 2008, and the changes in its net assets and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with Government Auditing Standards, we have also issued our report dated January 30, 2009, on our consideration of Telamon Corporation's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be read in conjunction with this report in considering the results of our audit.

Governing Board
Telamon Corporation

Our audit was conducted for the purpose of forming an opinion on the basic financial statements of Telamon Corporation taken as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, Audit of States, Local Governments, and Non-Profit Organizations, and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

LUNSFORD & STRICKLAND, P.A.

Lunsford & Strickland, P.A.

January 30, 2009



Telamon Corporation

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Telamon Corporation is an Equal Opportunity Employer.

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